MEMORANDUM OF UNDERSTANDING
Between

Sacred Heart Seminary and School of Theology	University of Mary

This Memorandum of Understanding is entered into between the University of Mary (UMary) and Sacred Heart Seminary and School of Theology (Sacred Heart). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of North Dakota and Wisconsin, as applicable.

It is agreed that the University of Mary will provide a pathway for the completion of a Bachelor of University Studies with a minor in philosophy for seminarians who do not have a bachelor's degree, but who have already earned an Associate of Arts or Science degree or completed at least 52 semester credits of liberal arts coursework from an accredited college or university, and who are otherwise admissible to UMary for such a degree. The agreement is subject to the following conditions:

1. Seminarians from Sacred Heart must complete an application for admission to UMary and be accepted in accordance with the normal criteria for admission (see catalog.umary.edu). UMary will review all transcripts of previous higher education work and will grant transfer credit in accordance with the normal policies of the University.
2. Students enrolled under this agreement must complete all degree requirements for the Bachelor of University Studies (see catalog.umary.edu). Seminarians are also expected to declare and complete a minor in philosophy. Additionally, all students at UMary must take at least 32 semester credits at the University of Mary, 12 of these in the student's major area, and six of these in the student's minor area. This means that all seminarians seeking the Bachelor of University Studies with a philosophy minor must complete a minimum of six credits of the 21-credit requirement in the philosophy minor and 32 of the 120-credit requirement for the degree through courses offered by UMary, which can include approved dual enrollment courses taught by qualified faculty at Sacred Heart or Saint Francis de Sales Seminary (Milwaukee). Remaining coursework needed to fulfill degree requirements may be transferred from Sacred Heart Seminary and School of Theology provided credit is awarded on an official Sacred Heart Transcript. Sacred Heart credit will be applied as undergraduate credit toward the University of Mary. Students may also provide additional transfer credit from other accredited colleges and universities, as well as exam credit (AP, CLEP, DSST, etc).
3. Except as specifically provided in this memorandum of understanding, students attending UMary under the auspices of this agreement will be subject to all UMary rules, policies, and regulations.
4. The seminarians and/or Sacred Heart will be responsible for the tuition and/or transcription charges according to the following schedule:
    a. Courses taken at the main campus of UMary or offered by UMary online will be billed according to the normal Tuition & Fee Schedule, which is updated and posted annually to www.umary.edu.
    b. Dual Enrollment Courses taken at Sacred Heart for UMary credit will be charged a transcription fee, currently at $85/credit hour, but subject to annual review and subject to change by UMary.
5. Copies of transcripts and grade reports for all students for whom the Sacred Heart is financially responsible are to be sent to the UMary Registrar's Office by Sacred Heart officials. It is agreed that communication regarding student records and all other academic concerns will be between the liaisons of Sacred Heart and UMary. Sharing and distribution of education records shall be performed in compliance with FERPA, applicable state and federal law, and institutional policies. Per FERPA, once a student has applied at both institutions, direct transcript sharing is permissible. Any sharing of records prior to application or after exit requires a written release from the student. Sacred Heart is responsible for collecting and maintaining signed releases from students enrolled under this agreement.
6. Seminarians are not eligible for UMary academic scholarship or grants. Students seeking federal financial aid must fill out the necessary forms annually in order to determine eligibility and need. They should

contact the Office of Financial Aid at UMary for further information. Students are not eligible for any federal financial aid for any courses taught through Sacred Heart.

7. Sacred Heart will pay an annual service fee of $4,000, to be billed by UMary to the designated Sacred Heart office.
8. Should the agreement be terminated, both parties pledge to engage in a Teach Out Plan to enable students enrolled in the program to achieve the Bachelor in University Studies degree.

Potential Dual Enrollment Courses with UMary

Students must complete a minimum of 32 hours from UMary to meet residency requirements. This would include courses taken online or onsite directly from UMary, or else through Dual Enrollment. Sacred Heart must apply for each course it wishes to offer via Dual Enrollment.

Prefix	Title	Credits	Notes
THE 120	Search for God	3	Core Requirement
PHI 108	Search for Truth	3	Core Requirement
PHI 202	Logic	3	PHI Minor Requirement
PHI 308	Ethics	3	PHI Minor Requirement
PHI 310	Philosophy of the Human Person	3	PHI Minor Requirement
PHI 327	Metaphysics	3	PHI Minor Requirement
PHI 230	Ancient Philosophy	3	Elective
PHI 315	Medieval Philosophy	3	Elective
PHI 320	Modern Philosophy	3	Elective
PHI 406	Contemporary Philosophy	3	Elective
PHI 410	Philosophy of Knowledge	3	Elective
PHI 415	Philosophical Theology	3	Elective

Potential Transferrable Credits from Sacred Heart to UMary

As needed to reach 120 total semester hours for students who have already earned an associate's degree or completed at least 60 semester credits in a four-year college. This list is not exhaustive of all Sacred Heart courses that will be accepted as transfer credits by UMary, but rather contains the courses that are typically transferred. If requested, Sacred Heart will provide individual course syllabi to confirm transferability to UMary.

Prefix	Title	Credits
CA 500	Catholic Heritage I	3
CA 505	Catholic Heritage II	3
CA 510	Catholic Imagination	3
CA 575	Catholic Literature	3
CA 610	Catholic Thought and Culture	3
CA 690	Catholic Studies Capstone Seminar	4
CH 510	History of Church Universal I	3
CH 515	History of Church Universal II	3
CH 520	Patrology and Patristics	3
DT 501	Catholic Doctrine I	2
DT 502	Catholic Doctrine II	2

DT 511	Fundamental Theology	3	
DT 516	Trinity	3	
DT 521	Christology & Soteriology	3	
DT 602	Creation, Anthropology and Eschatology	3	
LGR 570	Biblical Greek I	2	
LGR 575	Biblical Greek II	2	
LLT 570	Ecclesiastical Latin I	2	
LLT 575	Ecclesiastical Latin II	2	
LLT 580	Ecclesiastical Latin II	2	
LLT 585	Ecclesiastical Latin IV	2	
LS 501	Catholic Spiritual Tradition & Priestly Identity I	2	
LS 502	Catholic Spiritual Tradition & Priestly Identity II	2	
MT 510	Fundamental Moral Theology	3	
MT 521	Biomedical Ethics	3	
SP 510	Foundations of Christian Spirituality	3	
ST 520	Liturgy and Sacramentology	3	
SS 501	Reading Sacred Scripture I	2	
SS 502	Reading Sacred Scripture II	2	
SS 510	Scriptural Foundations	2	
SS 514	Psalms and Wisdom Literature	2	
SS 517	Pauline and Catholic Epistles	3	
SS 527	Prophetic Literature	2	
SS 535	Historical Books	2	
SS 606	Pentateuch	3	
SS 521	Synoptic Gospels and Acts	3	

Effective Date and Duration

This Agreement is effective on 07 / 24 / 2025 and shall remain in effect until terminated or amended by either party. This agreement is subject to termination by either party on one year's notice.

Sacred Heart Seminary & School of Theology	

President-Rector:
    Very Rev. Stephen Huffstetter, SCJ
	VP of Intellectual Formation & Academic Dean:
	    Paul G. Monson, Ph.D.

Signature: *Stephen Huffstetter SCJ*	Signature: *Paul G. Monson*
Date: 07 / 23 / 2025	Date: 07 / 23 / 2025
University of Mary	
VP for Academic Affairs: Diane Fladeland, Ph.D.	
Signature: *Diane Fladeland*	
Date: 07 / 24 / 2025	

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