

Bachelor of Applied Science in Business Management from The University of Mary

AAS Administrative Professional Program Requirements

Course Name	Semester Credit(s)	University of Mary Course
SPCH 1101 Intro to Public Speaking	3 credits	COM 110 Oral Communication
ANTH/SOCI 2202/1101 Anthropology or Sociology	3 credits	ANT 171 or SOC 107 Anthropology or General Sociology
Science Elective	4 credits	Science Requirement
PHIL 1111 Philosophy of Religion	3 credits	Theology Requirement
CPTR 1104 Intro to Computer Tech	3 credits	CIS 101 Introduction to CIS
ADMS 1116 Business Communication	3 credits	COM 214 Business Communication
ENGL 1111 Composition I	3 credits	ENG 111 Composition I
SSCI 1101 Human Relations	3 credits	SOC 125 Special Topics
ACCT 1100 Principles of Bookkeeping	3 credits	ACC 101 Principles of Accounting I
ADMS 1110 Word Processing	3 credits	BUS 200 Electronic Communications
ACCT 1124 Spreadsheet Concepts	3 credits	BUS 201 Advanced Spreadsheets
BUSN 2218 Legal Environment of Business	3 credits	BUS 311 Business Law I (Lower-Division Credit)
ADMS 1100 Keyboarding I	3 credits	BUS 125 Special Topics
ADMS 1121 Business Office Management	3 credits	BUS 125 Special Topics
ADMS 1114 Desktop Publishing/Presentation Graphics	3 credits	BUS 125 Special Topics
ADMS 1102 Keyboarding II	3 credits	BUS 125 Special Topics
ADMS 2213 Advanced Office Applications	3 credits	BUS 225 Special Topics
CPTR 1106 Microcomputer Databases	3 credits	CSA 300
CPTR 1500 Webpage Development	3 credits	CSA 340 Webpage Development
ADMS 2250 Office Technologies	3 credits	BUS 225 Special Topics
Transfer Credits (Max of 62)	61 Credits	
The Following Courses to be Completed at the University of Mary		
PHI 308 Ethics	3 credits	
US History Elective (POL 101, HIS 271/272)	3 credits	
BUS/CTH 355 Principles of CTH Social Teaching in Business	3 credits	
ACC 102 Principles of Accounting II	3 credits	
BUS 326 Management of Leadership Concepts	3 credits	
BUS 328 Organizational Behavior	3 credits	
BUS 346 Small Business Management	3 credits	
BUS 371 HR Management	3 credits	
BUS 374 Contemporary Economics	3 credits	
BUS 401 Operations Management	3 credits	
BUS 403 Strategic Leadership and Management	3 credits	
BUS 420 International Business	3 credits	
BUS 436 Leading Organizational Change	3 credits	
BUS 454 Project Management	3 credits	
HUM 499 Senior Competency Testing	0 Credits	
Upper Division Elective Credits (3/400 Courses to total 44)	8 credits	
Free Electives to Reach 120 Total Credits	9 credits	
Total: 120 Semester Credits required for Graduation		

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AS Business Transfer Pathway Program Requirements from Northland Community & Technical College		
Course Name	Semester Credit(s)	University of Mary Course
ENGL 1111 Composition I	3 credits	ENG 111 Composition I
ENGL 1112 Composition II	3 credits	ENG 121 Composition II
SPCH 1101 Intro to Public Speaking	3 credits	COM 110 Oral Communication
PHIL 1111 Philosophy of Religion	3 credits	THE 120 Search for God
PHIL 1102 Introduction to Ethics	3 credits	PHI 208 Ethics
MATH 1110 Algebra	3 credits	MAT 103 College Algebra
MATH 2203 Introduction to Statistics	4 credits	MAT 180 Elementary Statistics
CPTR 1104 Intro to Computer Tech	3 credits	CIS 101 Introduction to CIS
ADMS 1116 Business Communication	3 credits	COM 214 Business Communications
ECON 2201 Microeconomics	3 credits	ECN 203 Microeconomics
ECON 2202 Macroeconomics	3 credits	ECN 204 Macroeconomics
MN Transfer Elective	3 credits	Liberal Arts Elective
BUSN 2221 Accounting I	3 credits	ACC 101 Principles of Accounting I
BUSN 2222 Accounting II	3 credits	ACC 102 Principles of Accounting II
BUSN 2210 Introduction to Management	3 credits	BUS 215 Principles of Management
BUSN 2218 Legal Environment of Business	3 credits	BUS 311 Business Law I (Lower-Division Credit)
ACCT 1124 Spreadsheet Concepts	3 credits	BUS 201 Advanced Spreadsheets
MKTG 2200 Intro to Marketing	3 credits	BUS 333 Marketing (Lower-Division Credit)
BUSN 1110 Intro to Business	3 credits	BUS 125 Special Topics
MKTG 2120 Supervisory Leadership	3 credits	BUS 225 Special Topics
Transfer Credits (Max of 62)	61 Credits	
The Following Courses to be Completed at the University of Mary		
FYE 322 Transition Seminar	1 credit	
BUS/CTH 355 Principles of Catholic Social Teaching	3 credits	
BUS 326 Management of Leadership Concepts	3 credits	
BUS 328 Organizational Behavior	3 credits	
BUS 346 Small Business Management	3 credits	
BUS 371 HR Management	3 credits	
BUS 374 Contemporary Economics	3 credits	
BUS 401 Operations Management	3 credits	
BUS 403 Strategic Leadership and Management	3 credits	
BUS 420 International Business	3 credits	
BUS 436 Leading Organizational Change	3 credits	
BUS 454 Project Management	3 credits	
HUM 499 Senior Competency Testing	0 Credits	
Liberal Art Electives to Reach 52 (300/400 Level)	11 Credits	
Free Electives to Reach 124 Total Credits	18 credits	
Total: 124 Semester Credits required for Graduation		